Office of the Registrar / 17 June 1944; receipt annotation 18 June 1944

Schedule of custody · acceptance copy

Office heading: Ravensworth Archive, Office of the Registrar. Series: undertakings in continuing custody.

Item	Deposited subject	Nominated custodian
15	Oak cabinet of geological specimens	Collections & Custody
16	Bound transfer register, 1929–1943	Office of the Registrar
17	Ravensworth Archive, including the North Annex	The trustees, through the Office of the Registrar
18	Key and access register, north service door	Collections & Custody

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RR/26/120 - 27 SEP 2026

OR/44/17-C, folio 3. Editorial note: this carbon repeats the office schedule. Received 18 June 1944 by the Trustees' clerk.

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Continuing conditions · acceptance copy

Item 17 is entered as an undertaking concerning the named institution. Its custody continues through changes of keeper. The responsible officer will preserve the schedule, the acceptance, and a separately attributable outside account of any alteration to its terms.

The North Annex is included in the deposited subject. A room inventory, key register or change of name is insufficient by itself to discharge the undertaking.

Condition	Required record
Change of nominated custodian	Countersigned entry in this series
Alteration of the named subject	Schedule amendment and separate acceptance
Outside account	Retain its own disposition, independent of the office register

Margin, in a different hand: the Registrar's seal beside item 17 identifies the deposited subject as entered; it does not turn the schedule heading into the subject. The annotation is attributed to J. Fenwick, Trustees' clerk, on receipt 18 June 1944.

E. Pritchard · Registrar · 17 June 1944

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Original text repeats the office copy; receipt and margin are later annotations.